

MINUTES FOR THE CAAG MEETING AUGUST 26TH 2021

Present.

Chris Burgess. Archaeologist	Stephen Scott Chamber of Trade
Alan Hughes Resident Berwick	Dorothy Slater Resident Spittal
Marion Mead Resident Berwick	Georgie Hill NCC Councillor
Zoreen Hill Berwick Civic Society	Margaret Thomas Resident Tweedmouth
Michael Greener BTC Councillor	Graham Brown BTC Councillor
Ros Kain NCC Conservation Officer	Colleague NCC Conservation Officer
Margaret Shaw Resident Berwick	

Apologies

Catherine Seymour NCC Councillor	Bob Stewart FBMSA
Julie Kennedy Berwick Community Trust	Martin Lowe Historic England

AGENDA

1. Chris Burgess and Margaret Shaw welcomed everyone and thanked them for their support for the relaunch of CAAG. Everyone introduced themselves and their reason for being present.
2. CB and MS both made reference to Judy Nicholson who sadly died recently. Her enormous contribution to the work of CAAG over many years will be solely missed. Funeral arrangements were noted
3. Chris Burgess was re-elected Chair, Marion Mead re-elected as Treasurer and Margaret Shaw has taken on the role of Secretary. There were no volunteers for Deputy Chair so it was agreed that in the event of CB being unavailable the secretary MS would chair the meetings.
4. A special welcome was extended to our new town councillors and MG read out a prepared statement from the Town Clerk about how the Councillors view CAAG. Quote "Town Council is supportive of there being an effective CAAG that supports the best interest of the residents and businesses of the conservation areas" (Full transcript available from the Secretary) Councillors MG and GB stated that they wish to play an active role in CAAG activities.
5. MS outlined what she sees as the potential value of CAAG in
 - providing information on planning applications within the conservation areas of Tweedmouth, Spittal and Berwick and those applications that may have an impact on these areas.

- that there is the opportunity to work with NCC and BTC to try to ensure that all parties understand the potential impact that significant planning applications may have on the future prosperity of the town
- County Cllr Georgie Hill voiced support for this
- RK suggested that it would be a positive move if CAAG was routinely consulted on all major developments by NCC.
- AH asked about the degree of enforcement that could/would be applied when the approved plans were not adhered to. RK suggested that there is a very limited number of enforcement officers and their remit is wide.
- that the present CAAG remit needs updating (last ratified in January 2019) to reflect the current situation.
- MS commented that the UK was no longer a member of EWT but reminded the group that at the CAAG Symposium of 2019 Walled Towns Heritage UK was launched.
- RK will support any help that CAAG is able to offer to the annual Heritage at Risk surveys for Berwick Tweedmouth and Spittal
- CB asked to be reminded what HELM stood for. This is Historic Environment Local Management.

CB confirmed that all present had a copy of the present remit and asked members to comment on areas that need updating and to bring their suggestions to the next meeting

6) It was agreed that the day of the meetings should remain as the last Thursday of every month. A debate followed about timing as to whether to remain, as this meeting, the afternoon or to return to the morning time of 9.30 am to 12noon.

It was eventually agreed to opt for mornings. Unfortunately this will prevent SS attending. He has agreed to continue to receive minutes and to offer opinion when it is practical for him to do so.

7) Dates of Future Meetings

September 30th, October 28th, November 25th, December 30th

8) Programme of activities postponed till next meeting.

- MT reminded the group of the Design Guides that had been created and ratified and were uploaded on to the NCC website
- Training on the interpretation of plans was mentioned and CB reminded the group of the training previously given by Martin Lowe of Historic England and MS still has that power point presentation available.

9) RK showed the group the George Craig plans for the Stone Quay and the group used their 'CHECK LIST FOR MAJOR DEVELOPMENTS' to provide her with comment which she noted and she will create a response which, when agreed by the group as an accurate presentation of what was said, will be uploaded on to the NCC Planning Portal

- RK was thanked for the presentation and the helpful guidance on interpretation of the check list when necessary.
- The group look forward to receiving her comment.

9) Date of Next Meeting

- September 30th at 9.30 am in the William Elder Building Castlegate.

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2) ACTIVITIES

9 CAAG Assisted Annette Reeves with this but not Ian -should it remain as an activity.

10 The function of the HELM champion (Historic Environment Local Management) Historic England has information about the role of a HELM and also publishes a book offering help and advice on their website. HERITAGE CHAMPIONS HANDBOOK

16) Needs rewording (Not EWT)

4) MEMBERSHIP

HE receive minutes offer support and advice and will aim to attend meetings if expressly asked to do so

AMENITY GROUPS.

I understand some no longer exist Bridge St Traders, CARA, ST Boisil's, The Greenses, West End Residents Associations

Duties section needs rewording ---If representing an organisation they are mandated to represent the policies, objectives and views of that organisation.

One vote per person Chair has casting vote Previously only member per organisation and therefore one vote but consider each individual have a vote eg may have two architects , two archaeologists.

Does a meeting have to be quorate for a consensus to be arrived at?

5. ORGANISATIONAL ARRANGEMENTS

Meetings,

Officers -rewording of Chair No mention of secretary

Finance arrangements.

PROGRAMME OF ACTIVITIES

Ask members -MS list available if required

PLANNING APPLICATION- presentation

Ros Kain very detailed letter of objection.

Any previous comments need to be resubmitted ??