

Minutes of the Berwick-upon-Tweed Conservation Area Advisory Group Meeting on 29 June 2017.

In attendance:

Margaret Shaw	CARA, EWT (Chair)
Bob Steward	Museum and Archives
Ian Hay	The Greenses'
Catherine Kent	Civic Society
Dorothy Slater	Spittal Improvement Trust
Cllr. Alan Bowles	Town Council
Julie Nicholson	(see AOB)

1. **Apologies:** Julie Kennedy, John Robertson.
2. **Minutes of the meeting held on 27 April and matters arising**
Minutes of the last meeting were agreed.

Matters arising:

DS has booked for the course 'Conservation Areas at 50' on 28 September.

CK will complete the map of streetlights, and circulate at the next meeting.

- 3/4. **European Walled Towns , CAAG Annual Symposium**
£250 of ABCD grant has been agreed. JN suggested approaching the Community Foundation for further funding.
David Bruce of EWT will pass our e-mail to other members of the secretariat.
DS will contact Peter Davis and Newcastle University about eco-museums.
MS will add Ludlow to the mailing list.
BS suggested that we might like to join the Berwickshire Naturalists' walk round the walls on 18th October, but it was agreed that this would not fit with the timing of the symposium.
We still need a strapline for the symposium!
5. **CAAG website.**
Julie Kennedy's colleague Joanne will populate the website, but needs a contact at CAAG to advise; DS offered to talk to Julie about it.. We also need to know who will maintain and update it.

6. HELM.

JR reminded the group that Annette had suggested looking at Historic England's online publication *The Setting of Heritage Assets: Historic Environment Good Practice Advice in Planning: 3*.

7. Treasurers report.

No report.

8. Current Planning Applications.

MT pointed out the difficulties in using the Council's website to access applications. MS circulated a checklist for major developments drawn up by CAAG members under the guidance of Annette Reeves.

St Aidans 17/01852/FUL: Historic England does not support the application, and aha asked for a properly researched heritage statement. It was agreed that JN will draft a letter of objection, to be checked by committee members and sent to MS to upload.

Orde House 17/01610/FUL, 17/01611/LBC: only internal alterations.

5 Silver Street, 17/01669/FUL: change from offices to house, should be unproblematic.

26 Palace Street 17/01959/FUL: external soil pipe, not worth complaining about.

3 houses at the end of Spittal: not a current application.

9. Any other business.

CAAG may meet on 24 August if there are planning matters to discuss; a decision will be made by 17 August.

JN will continue to attend meetings as a representative of Palace and Ravensdowne residents.

MS has contacted Sara Rushton to ask about Council attendance; she will re-contact her and also Nick Best.

Alternate Planning Committee meetings will be held in Spital Jubilee Club.

MT was sent draft of Neighbourhood Plan which she forwarded to Margaret Shaw. It was agreed that this should be an agenda item at the next meeting.

DS noted that the Spa Well has been completed, but may have been vandalised since no water is coming out.

Fencing has been erected at the Bridge Street carpark.

10. Date of Next Meeting

27 July 2017, 9:30.

Berwick-upon-Tweed Conservation Area Advisory Group

9.30 a.m. Thursday 27th July 2017

AGENDA

1. Apologies
2. Nomination of Secretary
3. Minutes of the meeting held on 25 May and matters arising
4. CAAG Annual Conference / European Walled Towns
5. CAAG website
6. HELM
7. Treasurers Report
8. Neighbourhood Plan
9. Current Planning Applications
10. Any other business
11. Date of next meeting (possibly 24 August 2017, otherwise 29 September 2017).