

## Minutes of the Berwick-upon-Tweed Conservation Area Advisory Group Meeting on 27 July 2017.

### In attendance:

<b>Margaret Shaw</b>	CARA, EWT (Chair)
<b>Bob Steward</b>	Museum and Archives
<b>Ian Hay</b>	The Greenses'
<b>Catherine Kent</b>	Civic Society
<b>Margaret Thomas</b>	St Boisil's Residents
<b>Marion Mead</b>	Bridge Street Traders

1. **Apologies:** Julie Kennedy, Judy Nicholson, Dorothy Slater

2. **Minutes of the meeting held on 27 April and matters arising**  
Minutes of the last meeting were agreed, with minor amendments.

MS has tried to contact Sarah Rushton and the current Conservation Officer, to invite them to attend the meeting, but without success. **but a subsequent email from Sara tells us that Ian Mccaffery has been appointed. MS responded by thanking her and giving the date of our September meeting to which Ian is invited!**

#### Matters arising:

Street light survey to be completed this week and circulated by MS with copy of the e-mail from the Council's Highways Department (see minutes of April meeting).

The planning application for St Aidan's has been withdrawn, although a revised scheme is likely.

The application for Ord House includes external alterations but these only affect previous timber extensions.

Although the new houses at Spittal were discussed at the previous meeting, they were not the subject of a current application.

It is thought that the Premier Inn development on Bridge Street may be on hold at present.

MT: aluminium steps have been installed at Pier Road without notice *and they appear to be totally inappropriate for the setting.*

3. **European Walled Towns , CAAG Annual Symposium**

Notes of subcommittee meeting attached.

BS suggested the 'City and County' newsletter for contact details..

4. **CAAG website**

There seems to be little progress at present, although the Trust has all the information necessary and has offered to progress the work. MS will

contact them again. SEE ATTACHED COPY E-MAIL FOR SUBSEQUENT INFORMATION.

**5. HELM**

No report. DS will accompany JR on the course 'Conservation Areas at 50' on 28 September.

**6. Treasurers report**

£250 grant had been received from ABCD via the Community Trust.  
Balance now £1,160.87.

CK proposed, IH seconded, a payment of £100 to the Trust in recognition of their help with accommodation etc.

**7. Neighbourhood Plan**

The NP website does not include information about function, membership, dates of meetings etc.

A copy of a draft 'Policies and Principles' was circulated. It includes inaccuracies, and extends its content by including some proposals. We will discuss it at the next meeting.

It had been previously agreed that CAAG should comment on the later stages of the Neighbourhood Plan, and MS will further this. SEE ATTACHED COPY E-MAIL FOR SUBSEQUENT INFORMATION.

**8. Current Planning Applications**

No relevant new applications.

There was some discussion as to whether building work on the Youngman's corner site matched the submitted scheme.

**9. Any other business**

MT noted that the planning application for tree-felling in Tweedmouth churchyard had not been advertised *and many objections had been noted*. CK suggested continuing the discussion on training for planning applications reported in the April 2017 minutes. *This was supported and MS commented that the January meeting was often the focus of planning for the coming year and that therefore this might be the appropriate time for discussion.*

MT read a letter from Annette Reeves, thanking CAAG for their gift and mentioning that she had sold a painting at an exhibition in Hawick.

**10. Date of Next Meeting**

Friday 29 September, 9:30

Attached: notes from Symposium sub-committee

e-mail from MS dated 29 July re. website and Neighbourhood Plan

